



A Dispute Resolution Program Of Business Mediation Network, LLC

*MEDIATION SUBMISSION FORM FOR MEMBERS/REFERRALS OF:
FOUNDATION FOR STRATEGIC SOURCING ("F4SS")*

Date of Submission: _____

The undersigned parties submit the following conflict or dispute to private mediation with the *Business Conflict Forum*®, a service of Business Mediation Network, LLC and agree to the Terms of Service below:

Parties

Name of Party #1 _____

Contact Person Party #1 _____

Address of Party #1 _____

Telephone Party #1 _____

Email of Party #1 _____

Check One: F4SS Member ___ F4SS Member Affiliate ___ F4SS Member Referral ___

Name of Party #2 _____

Contact Person Party #2 _____

Address of Party #2 _____

Telephone Party #2 _____

Email of Party #2 _____

Check One: F4SS Member ___ F4SS Member Affiliate ___ F4SS Member Referral ___

[Please attach extra sheets to identify any additional parties]

Dispute Summary

Type of Dispute:

- Contract (i.e., sales, supply, construction, confidentiality, etc.)
- Employment
- Real Estate
- Corporate / Partnership / Investment
- Loan
- Intellectual Property
- Other (Describe: _____)

Estimated Amount of Dispute:

- Under \$100,000
- \$100,000 - \$500,000
- \$500,000 - \$1,000,000
- Over \$1,000,000
- Non-monetary

Litigation Pending: Yes (Court: _____)
 No

Terms of Service:

1. Mediation Services. The parties submit the dispute described above to mediation with a mediator from Business Mediation Network, LLC (“BMN”). The undersigned agree to conduct the mediation pursuant to the BMN Mediation Rules (<http://businessmediationnetwork.com/bmn-mediate1st/bmn-mediation-rules/>). By signing this Dispute Submission Form, all parties to a dispute involving a member of the F4SS, or who are referred by a member of the F4SS, are eligible for a waiver of BMN’s standard Submission Fee and acknowledge that a portion of the Mediator Fees collected from this program is paid by BMN to the F4SS to support its programs and initiatives.

2. Confidentiality, Permitted Use of Information. The undersigned agree that all communications between the parties, BMN and the mediator relating to the mediation are confidential. BMN may use or publish information derived from this Submission Form for statistical, program evaluation and information purposes in a way that does not identify the parties or the individual disputes. The undersigned further agrees that BMN may use or publish summary statistics regarding the rate of

settlement of disputes submitted to the *Business Conflict Forum*® in a way that does not identify the parties, communications or terms that could identify individual disputes.

3. Waiver of Claims, Hold Harmless. The undersigned acknowledge that the *Business Conflict Forum*® is a service of Business Mediation Network, LLC, which is not affiliated with the F4SS and that the F4SS is not responsible for the selection, training or assignment of mediators or for the conduct or outcome of the mediation conference or any settlement reached. The undersigned agrees to waive any and all claims against F4SS and to hold harmless F4SS from all liabilities, losses, actions, suits, or proceedings, at law or in equity, or any other expenses, fees, or charges of any character or nature relating to the participation of any party in the *Business Conflict Forum*®, the selection and assignment of disputes to BMN and all matters relating to the mediation.

4. Participation of Identified Parties. Participation in the *Business Conflict Forum*® is voluntary and requires the agreement of all parties. The undersigned states [check one]:

_____ All parties to the dispute have signed below

_____ The undersigned requests BMN to forward this Submission Form to all unsigned parties and request their participation

Unless otherwise agreed, if all identified parties have not signed this Submission Form within forty-five (45) days after the Date of Submission above, BMN may deem the Submission Form withdrawn.

Party #1

Party #2

Signature, Title

Signature, Title

Print Name

Print Name

Date: _____

Date: _____

[Please attach extra sheets with signatures of any additional parties and the names and the contact information for the attorneys / representatives of the parties]

Questions? Please contact: Business Mediation Network, LLC
info@BusinessMediationNetwork.com
(855) 778-MEDIATE (6334)